

NDA LLW Strategy Group Terms of Reference

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Terms of Reference (TOR) Summary

- Review comments received from 6 organisations (57 comments)
- Recommended changes and revisions involved changes to:
 - Introduction
 - Article 2: Mission
 - Article 3: Goals and Objectives
 - Article 5: Process for Membership Changes and Temporary Substitutions
 - Article 6: Strategy Group Officer Duties
 - Article 7: Strategy Group Member Roles and Responsibilities
 - Article 8: Technical Advisors
 - Article 10: Meetings
 - Article 11: Quorum
 - Article 13: Strategy Group Recommendations and Dispute Resolution Process

Summary of TOR Comments

- Modify name of group to UK LLW Strategy Group
- Emphasise openness and transparency using electronic media
 - Sharing of LSG information beyond LSG membership
- Disseminating and implementing Best Practices
- Adding flexibility for additional members
- Maintaining and archiving documentation
- Seek common understanding of site baselines and LLW inventory
- Increasing Quorum minimum
- Acknowledgment of regulator independence in LSG recommendations

Next Steps

- Revised Terms of Reference to be emailed to LSG membership for final concurrence
- Any additional comments are needed no later than 18 July 2008
- Formal adoption and approval of the Terms of Reference to be conducted at next LSG

NDA LLW Strategy Group

Programme for LSG Meetings

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Programme for LSG Meetings

LLW Strategy Group	Date	Purpose / Aims	Scope
2	19-20 June 2008	Gain membership input into strategic review, scope of LLW strategy,	<ul style="list-style-type: none"> •Site / Stakeholder updates •Review of consultation responses •Facilitated workshops on success factors, decision making criteria, options and opportunities, R&D •Capturing best practice
3	14-15 August 2008	Gain membership input into strategic review document and preliminary input into, options and opportunities studies.	<ul style="list-style-type: none"> •Site / Stakeholder updates •Draft strategic review document •Options and opportunities studies (e.g. metals, incineration, alternative disposal route) •Further update on programme and progress in delivering SEA
4	13-14 November 2008	Final strategic review document, update on options and opportunities studies, introduce LLW Management Plan and emerging strategy.	<ul style="list-style-type: none"> •Site / Stakeholder updates •Final Strategic Review document •Options and opportunities studies (e.g. metals, incineration, alternative disposal route) •Draft LLW Management Plan •Emerging LLW strategy
5	26-27 February 2009	Finalise LLW strategy and forward plan for implementation.	<ul style="list-style-type: none"> •Site / Stakeholder updates •Review draft LLW strategy against success criteria •Review final LLW Management Plan