

Introduction

The purpose of this notice is to advise customers that the Waste Characterisation Form (WCH) and Waste Consignment Information Form – LLW Disposal and Supercompaction (WCI) have been updated. The updates correct bugs revealed in the earlier forms and incorporate customer feedback wherever possible and are detailed below:

Changes to the WCH*All worksheets*

- Various changes to guidance text in response to customer feedback.

Customer Information Worksheet

- Added an expiry date.
- Re-worded the validation period texts.

Activity Assessment

- New worksheet comprising of four large cells for information added.

Wastestream Totals

- Surface area column removed from the Hazardous Waste, Hazardous Substances and Non-Hazardous Pollutants table.

Approvals

- Declaration statements have been reworded.

Radiological Properties

- Nuclide list extended to incorporate nuclides identified during initial use of the form.
- Conditional formatting added to the activity table to simplify compliance with the colour guidance provided in the guidance text;
 - Cell will remain yellow if a value >0 is entered in the activity table.
 - Cell will fill green if zero is entered into activity table without a corresponding entry in the trace element table.
 - Cell will fill lavender if zero is entered into activity table with a corresponding entry in the trace element table. The chemical symbol should be entered in the trace element table.

Changes to the WCI*All worksheets*

- Introduced stars “*” alongside fields to indicate data is required. Each worksheet also has a message box indicating how many fields are incomplete.
- Various formatting and conditional formatting changes to aid completion of the form.
- Worksheet order manipulated to print all the A4 sheets before the A3 sheets.

Customer Information Worksheet

- Container type and serial number divided into two cells, type is now a drop down selection and controls other parts of the form.
- Collection and Delivery date and time divided into two cells, second cell provide option to specify whether data is proposed or confirmed.
- Added two cells for external contamination to enable checks against WSC-WAC-LOW condition L2.5.
- Included a cell for reading and distance of measure for Non-contact dose rate. Conditional formatting assumes linear extrapolation to 2m in the pass / fail indicator.

- Change the definition of the weight of waste to be the weight of the contents excluding the container. Note: customers should enter the overall weight of the consignment i.e. the outer container and all its contents in the Gross Weight of Consignment field. Weight of Waste is the weight of the contents of the consignment i.e. all the contents of the container, including the weight of any drums, if the waste being sent for compaction.
- Change the definition of the volume of waste to be the raw volume of waste.
- Additional print buttons are provided on this worksheet. "Print Disposal with Annex" will print all the worksheets pertaining to disposal including the annex for consignments with more than six wastestreams. "Print Disposal without Annex" will print all the worksheets pertaining to disposal excluding the annex for consignments with less than six wastestreams. "Print Compaction with Annex" will print all the worksheets pertaining to compaction including the annex for consignments with more than six wastestreams. "Print Compaction without Annex" will print all the worksheets pertaining to compaction excluding the annex for consignments with less than six wastestreams "Print LLW Ops Summary" is for LLWR use.

Supporting Information Worksheet

- Quotation and Assurance reference tables combined into one.
- Waste variation forms – added a text column for the subject of the variation and a drop down column to identify which WSC-WAC-LOW condition is to be varied.
- Total Potential Voidage moved onto this workbook and potential weight of container calculation added to demonstrate compliance with WSC-WAC-LOW condition L3.5.
- Waste Acceptance Criteria (WAC) Compliance Questions - Questions added to provide full coverage of the WAC. Also requesting the mass of soluble solids. Conditional formatting added to indicate whether an answer contravenes the standard WAC conditions and will require a variation. Table moved onto this workbook.

Waste Composition Worksheet

- Restructured this worksheet.
- Included capacity for up to 60 Wastestreams on one form. Weight calculated from the net weight of waste and the container tare weight added on last row of the table, which is auto populated based on container type selection in section 2.
- Waste Composition – changed the volume and weight column order to be consistent with wastestream table. Added a line for the tare weight of a container which is auto populated based on container type selection in section 2.
- Fissile Information – Reworked the pass / fail logic table onto this workbook.
- Added a notes field for free text.
- Added a column for the expiry date of the wastestream characterisation document that relates to the each wastestream.
- Added an invoice column. If the customer identified in the customer information section is to be invoiced for the waste select yes, if not select no.

Haz Waste and Pollutants Worksheet

- Annex B from the previous form incorporated into this worksheet to consolidate all information relating to WSC-WAC-LOW condition L1.17 into one place.
- An extra column for the exposed surface area, has been added to the hazardous waste table .
- Added a notes field for free text.

Haz Waste and Pollutants Worksheet

- Relocated enrichment table onto this page as it is only relevant to compaction .

Declaration Worksheet

- Unchanged.

LLW Ops Summary Worksheet

- For internal use by LLWR.

Item Register Worksheet

- Table re-worked to identify all “items” within a consignment;
 - Removed columns for dimensions and general activity measurements leaving.
 - Specific activity is now a calculated field.
 - Requests a photographic reference for discrete items. LLWR will request discrete item photos on a case by case basis, they do not have to be submitted with the WCI.
 - Customers do not have to complete discrete item fields if the item is declared not to be discrete by answering “No” to the Discrete? Question (column C). The fields will be greyed out.
 - Added a column for the wastestream that the item relates to.

Rad Fingerprint Worksheet

- Nuclide list extended to incorporate nuclides identified during initial use of the form.
- Explicitly included the ALD and RRM nuclide types.
- Changes the order of the tables to fit on one page.
- Specific activity calculation bug corrected. The page displays MBq/t based on gross weight.

Annex A Worksheet

- Capacity for 54 wastestreams on a single workbook rather than being spread across multiple workbooks. Layout is the same as Rad Fingerprint Worksheet.

LLW 1 Worksheet

- For internal use by LLWR.

Implementation

Because this update is in part a response to customer feedback and represents an evolution to existing documents rather than a change to the Waste Acceptance Criteria or Waste Acceptance Procedure; the 12 week consultation period does not apply. We would like customers to adopt the new forms as soon as possible, and will work with you to agree an implementation timetable. We aspire to have all customers using the new form by 27th February 2015.

Further Information and Questions

If you require any further information or have any queries relating to this Customer Notice, please send an e-mail to: acceptance@llwrsite.com or andy.k.bicknell@llwrsite.com or call: Andy Bicknell on 019467 70291

Distribution List

We have issued this Notice to the following people from your Company's Contact Details Form (Reference: WSC-FOR-CON):

- All nominated representatives

If you need to update these details, please submit a revised Form: <http://llwrsite.com/customer-portal/resources/>