



National Waste Programme Meeting Terms of Reference

1. Introduction

This National Waste Programme Guidance document is part of the Management System for the National Waste Programme (NWP). It details the Terms of Reference (ToR) for the NWP meetings. These set out the governance structure for the NWP as described in the NWP Programme Manual and displayed in Figure 1.

2. Meeting Process

All meetings are to be chaired by people holding the role as identified in each individual ToR. In exceptional circumstances (e.g. covering for annual leave or sickness), meetings can be chaired by other role holders with prior line management approval.

In ALL circumstances, meetings are only to be delivered by role holders who have successfully completed the training requirements in their Role Description.

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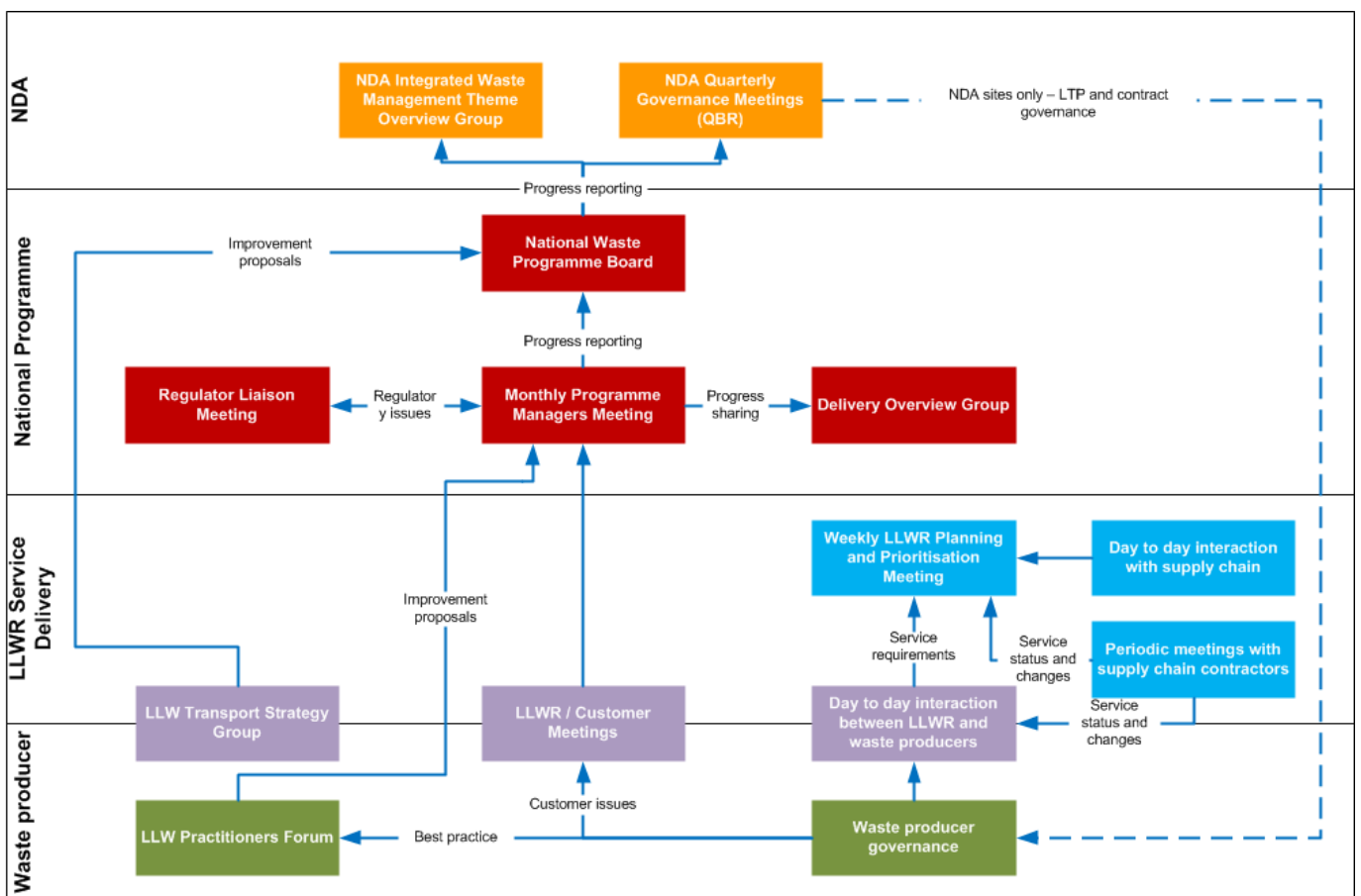
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Figure 1: National Waste Programme meeting structure



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National Waste Programme Board

TITLE	National Waste Programme Board
CHAIR	LLWR Managing Director
FREQUENCY	Quarterly
BACKGROUND	<p>As the NWP matures, it is increasingly important that the Nuclear Decommissioning Authority (NDA) estate Site Licence Companies (SLCs) and the non-NDA estate consignors are fully engaged in the delivery of the National Strategy for Solid Low Level Waste and therefore of the NWP.</p> <p>In order to grow this engagement, senior level oversight and governance of the NWP is required and will be provided by a Programme Board, which will meet quarterly.</p>
OBJECTIVES	<ul style="list-style-type: none"> • To ensure strategic alignment between the NWP, the SLCs and other waste producers. • To provide strategic oversight of LLW management across the NDA estate. • To provide oversight of strategic level programme risks and opportunities. • To drive commitment to deliver the NWP within their organisations. • To ensure Joint Waste Management Plans (JWMPs) support NWP delivery. • To influence the direction and status of the NWP within SLCs and other waste producers. • To ensure cost effective and timely responses to the SLC / waste producer programmes. • To provide early engagement and understanding of major projects within the estate to ensure that LLW waste is suitably managed during the life of the project.
SCOPE	Covers all activities associated with the management of low level waste (LLW) - all wastes including low activity LLW (LA-LLW) and very low level waste (VLLW), up to the LLW / intermediate level waste (ILW) boundary - which impact on the ability to deliver the NWP mission and the UK LLW Strategy.
RESOURCES REQUIRED	<p>Meetings will be held quarterly, face-to-face, requiring adequate travel arrangements and conferencing facilities. The following attendees are invited for all meetings:</p> <ul style="list-style-type: none"> • LLWR Managing Director (chair). • NDA Head of Programmes. • Sellafield Ltd Director. • Magnox Ltd Director(s). • Dounreay Ltd Director. • Capenhurst Nuclear Services (CNS) Director. • LLWR Head of National Programme. • LLWR National Programme Implementation Manager (secretary).

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DELIVERABLES	<ul style="list-style-type: none"> • Board reports. • Meeting minutes, including an agreed set of actions and objectives.
CONSTRAINTS & EXCLUSIONS	<ul style="list-style-type: none"> • Other NDA Programmes will not be discussed other than with reference to the Programme interfaces.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none"> • Members have senior level influence within their organisation. • Regular attendance and active participation by all members. • Members will communicate Board decisions back to their organisations.
OUTPUT	<ul style="list-style-type: none"> • Output - formal meeting minutes (disseminated to delegates and retained by National Programme Office). • Responsible person – National Programme Implementation Manager.

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NWP Programme Managers Monthly Meeting

TITLE	NWP Programme Managers Monthly Meeting
CHAIR	NWP Head of National Programme
FREQUENCY	Monthly
BACKGROUND	<p>The NWP is managed using a monthly review of operational performance against activities identified in the Programme. The meeting reviews recent performance against the planned schedule to ensure the Programme is progressing towards delivering the desired outcomes. This meeting also reviews:</p> <ul style="list-style-type: none"> • New or completed actions. • Proposed Changes to the NWP Baseline. • Emerging Opportunities. • Performance trends (delays or improved performance). • Lessons learned to identify Best Practice or actions that could benefit other areas. • Opportunities for collaboration or optimisation of the NWP to minimise costs or impacts. • Relevant stakeholder communications and will seek to address any concerns.
OBJECTIVES	<ul style="list-style-type: none"> • To serve as a forum for collaboration and co-ordination of LLW management activities across the UK. • To review performance against scheduled activities and milestones captured in the NWP Schedule to confirm the programme is viable, and monitor or initiate any corrective actions. • To confirm activities align with the desired outcomes of the NWP. • To review the most significant risks, opportunities and mitigation plans. • To debate any significant performance or technical issues, and consider improvement possibilities. • To take remedial action if trigger points or boundary points in the plan are reached. • To identify, review and endorse proposed changes to the NWP that might affect delivery of the desired benefits and ensure NDA are aware of such issues. • To confirm that satisfactory progress is being made against agreed actions to improve performance.
SCOPE	Covers all activities associated with the management of LLW which impact on the ability to deliver the NWP mission.
RESOURCES REQUIRED	<p>Meetings will be held via teleconference with a “face-to-face” meeting held quarterly requiring adequate travel arrangements and conferencing facilities. The following attendees are invited to all meetings:</p> <ul style="list-style-type: none"> • LLWR Head of National Programme. • NDA LLW Programme Delivery Manager. • LLWR Head of Service Delivery.

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	<ul style="list-style-type: none"> • Sellafield Ltd LLW Programme Manager. • Magnox Ltd LLW Programme Manager. • Dounreay LLW Manager. • LLWR Waste Manager. • LLWR Waste Inventory Manager. • National Programme Implementation Managers. • National Programme Coordinators (as required). • LLWR Service Delivery personnel (as required). • Other waste producers as JWMP's are produced.
DELIVERABLES	<ul style="list-style-type: none"> • A record of performance against the planned activities and identification of developing trends, risks, opportunities and issues. • Confirmation that the forward plan is achievable. • Ad hoc reports, if required, to flag up significant improvement possibilities or new/changed risks. • Actions to implement decisions or provide additional information. • A jointly agreed single set of actions and objectives.
CONSTRAINTS & EXCLUSIONS	<ul style="list-style-type: none"> • The scope must support delivery of the NWP. • Authority to instigate actions will be limited to the line managerial responsibilities of the attendees. Additional authority, if needed, will be sought up the line. • Additional tasks for SLCs will be implemented through their current change control procedures for inclusion in their Lifetime Plans (LTPs) if appropriate.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none"> • The NWP is adequately resourced by all stakeholders, including the Regulators and the NDA. • The NWP aims and goals are used consistently across the NDA estate both in business / strategic planning and in lower level operational plans relating to individual stations and plant. • The waste producer personnel attending the meeting have sufficient authority and responsibility to be able to report progress of activities identified in their JWMP and be able to implement actions agreed in the meeting.
OUTPUT	<ul style="list-style-type: none"> • Output – updated Actions / Issues / Opportunities Log. • Responsible person – National Programme Coordinator.

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NWP Delivery Overview Group Meeting

TITLE	NWP Delivery Overview Group Meeting
CHAIR	LLWR Head of National Programme
FREQUENCY	6-monthly
BACKGROUND	Following implementation of the NWP, the NWP Delivery Overview Group (DOG) has been set up as a development from previous overview meetings. This meeting is made up of key contributors from SLCs and Waste Producers, as well as the NDA and other key stakeholders; and fulfils a briefing role, keeping stakeholders up to date with developments and allowing a platform for contributors to highlight successes, issues, LFE and suggestions. This meeting focuses on delivery of the NWP and issues surrounding the optimisation of LLW management in the UK.
OBJECTIVES	<ul style="list-style-type: none"> • Review the high level NWP progress. • Sharing information with the wider LLW community including case studies, best practice and LFE. • Provide a forum for group members to share views, expertise, and concerns.
SCOPE	Covers all activities associated with the management of LLW which impact on the ability to deliver the NWP mission.

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**RESOURCES
REQUIRED**

Meetings will be held “face-to-face”, requiring adequate travel arrangements and conferencing facilities. The following attendees are invited to all meetings –

- NDA LLW Programme Delivery Manager.
- LLWR Head of National Programme (Chair).
- NWP Programme Management Office (PMO) personnel.
- NDA National Programme personnel.
- NDA Environmental Manager.
- NDA Site Facing Teams.
- NDA Strategy.
- NDA Inventory.
- NDA Stakeholder Relations.
- Radioactive Waste Management Ltd (RWM) representative.
- LLWR Head of Waste Services.
- LLWR Head of Service Delivery.
- LLWR Service Delivery Team members.
- LLWR Waste Acceptance Team representative.
- LLWR Characterisation Team representative.
- LLWR Commercial representative.
- LLWR Environmental Safety Case (ESC) Team representative.
- LLWR Waste Inventory Manager.
- LLWR Transport Service Delivery Manager.
- LLWR Head of Packaging.
- LLWR Stakeholder Relations representative.
- LLWR Site representative.
- Sellafield Ltd representatives.
- Magnox Ltd representatives.
- Dounreay Ltd representatives.
- Springfields representatives.
- Atomic Weapons Establishment (AWE) representatives.
- CNS representatives.
- Ministry of Defence (MoD) representative.
- EDF representative.
- Rutherford Appleton Laboratory representative.
- Unitech representative.
- Urenco representative.
- Department for Energy and Climate Change (DECC) representative.
- Scottish Executive representative.
- Welsh Assembly Government representative.
- Northern Ireland Assembly representative.
- Environment Agency (EA) representative.
- Scottish Environment Protection Agency (SEPA) representative.
- Office for Nuclear Regulation Radioactive Materials Transport Team (ONR RMTT) representative.
- Office for Nuclear Regulation (ONR) representative.
- Natural Resources Wales (NRW) representative.
- Defence Nuclear Safety Regulator (DNSR) representative.
- Scottish Councils Committee on Radioactive Substances (SCCORS)

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	<p>representative.</p> <ul style="list-style-type: none"> • NuLeAF representative. • Cumbria County Council representative. • Copeland Borough Council representative. • Nuclear new build representatives. • Representatives from supply chain companies on LLWR Waste Management Services Frameworks.
DELIVERABLES	<ul style="list-style-type: none"> • Confirmation that the forward plan is achievable.
CONSTRAINTS & EXCLUSIONS	<ul style="list-style-type: none"> • The scope must support delivery of the NWP. • Authority to instigate actions will be limited to the line managerial responsibilities of the attendees. Additional authority, if needed, will be sought up the line. • Other NDA Programmes will not be discussed other than with reference to the Programme interfaces.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none"> • Active participation by all members and regular attendance. • Members must communicate the outcomes and main discussion points from the DOG to their respective organisations.
OUTPUT	<ul style="list-style-type: none"> • Output – agenda and presentations published on LLWR website. • Responsible person – National Programme Coordinator.

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NWP Regulatory Liaison Meeting

TITLE	NWP Regulatory Liaison Meeting
CHAIR	LLWR Head of National Programme
FREQUENCY	6-monthly
BACKGROUND	<p>The regulators look to licensees to demonstrate strategic planning for managing all radioactive material and radioactive waste. This includes developing programmes for disposing of waste and the long-term management of material that may become waste at some time in the future. Strategies should be integrated within a single site and nationally where appropriate, to make sure the overall safety is maintained while the environmental impact is minimised.</p> <p>The NWP fulfils the regulators requirements for waste management programmes to be integrated on a national context. As such, the regulators are key stakeholders in the successful delivery of the NWP and need to be kept informed of developments as the programme progresses. To do this the NWP PMO will hold a Regulatory Liaison Meeting.</p>
OBJECTIVES	<ul style="list-style-type: none"> • Review the NWP progress. • Identify and assess regulatory issues and policy constraints identified during the Programme Managers Monthly Meeting. • Identify activities on the NWP that may need regulatory decisions and provide early warnings. • Provide a forum for the regulators to share views, expertise, and express concerns over common issues across the programme or within the supply chain.
SCOPE	Covers all activities associated with the management of LLW which impact on the ability to deliver the NWP mission.

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RESOURCES REQUIRED	<p>Meetings will be held 6-monthly, “face-to-face”, requiring adequate travel arrangements and conferencing facilities. The following attendees are invited to all meetings –</p> <ul style="list-style-type: none"> • LLWR Head of National Programme (Chair). • NDA LLW National Programme Manager. • National Programme Implementation Manager (Secretary). • EA LLW Programme Lead. • SEPA LLW Programme Lead. • NRW LLW Programme Lead. • ONR LLW Programme Lead. • NDA Strategy Representative. • NDA Environmental Manager. • Cumbria County Council Representative. • SCCORS Representative. • ONR RMTT Representative. • DNSR Representative. • NuLeAF Representative. • Others as required.
DELIVERABLES	<ul style="list-style-type: none"> • Confirmation that the forward plan is achievable and meets regulatory requirements. • Meeting Minutes. • A jointly agreed single set of actions and objectives.
CONSTRAINTS & EXCLUSIONS	<ul style="list-style-type: none"> • The scope must support delivery of the NWP. • Authority to instigate actions will be limited to the line managerial responsibilities of the attendees. Additional authority, if needed, will be sought up the respective lines.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none"> • Active participation by all members and regular attendance. • Members must communicate the Regulatory Liaison Meeting minutes to their respective organisations.
OUTPUT	<ul style="list-style-type: none"> • Output – formal meeting minutes (disseminated to delegates and retained by National Programme Office). • Responsible person – National Programme Implementation Manager.

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Low Level Waste Practitioners Forum

TITLE	NWP LLW Practitioners Forum
CHAIR	SLC Nominated Representative
FREQUENCY	6-monthly
BACKGROUND	<p>This meeting originates from the Magnox LLW Practitioners Forum which allows site operatives who generate, handle, sort, segregate and manage at source, LLW arising for their respective sites to meet and discuss issues affecting delivery.</p> <p>The Magnox forum has been opened up to other SLCs to improve the quality of working practices across the NDA estate. Now that this is a cross estate working group, the NWP have adopted sponsorship of the forum to enable participation from waste producers across the UK.</p> <p>The purpose of this forum is to promote best practice and open communication amongst the LLW practitioner community in order to achieve continual improvement in LLW management; and to broaden the opportunities for shared learning by collaborating with other SLCs / waste producers.</p>
OBJECTIVES	<ul style="list-style-type: none"> • Discuss progress against the various site improvement initiatives and give updates on the National LLW programme. • Encourage implementation of the waste hierarchy and National LLW Strategy and use of the range of treatment and disposal options as appropriate. • Identify opportunities for working between sites and collaborating with other SLCs, including sharing of best practice. • Discuss technical issues associated with management of LLW including disposal, metals treatment, combustibles treatment, VLLW disposal, characterisation, transport and other enabling activities. • Actively communicate successes to ensure sharing of solutions and practices which should lead to continual improvements across the LLW community. • Where opportunities have been identified that would benefit multiple sites provide a summary of the opportunity to the NWP Monthly Manager Meeting. • Provide updates on the NWP that are relevant to LLW management practitioners. • Communicate on changes to relevant regulations and national policy and strategy.
SCOPE	Covers all activities associated with the management of LLW on sites.

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RESOURCES REQUIRED	<p>Meetings will be held 6-monthly, “face-to-face”, requiring adequate travel arrangements and conferencing facilities. The following attendees are invited to all meetings –</p> <ul style="list-style-type: none"> • Nominated representatives from: <ul style="list-style-type: none"> – Magnox Ltd. – Dounreay Ltd. – LLWR site (waste generating area). – Sellafield Ltd. – 1 attendee from other waste producers. • NWP nominated chair. • NWP Programme Implementation Manager. • Others as required.
DELIVERABLES	<ul style="list-style-type: none"> • Establish best practice on the basis of site experiences and produce technical guidance notes which ensure information is captured. • Where opportunities are identified, report detailing the opportunity and the benefits it would deliver, which sites would benefit, resource requirements and any costs to implement. This report should be submitted to the NWP Monthly Managers Meeting for discussion. • Highlight successes where information exchanged as part of the forum has led to an improvement in waste management at a site.
CONSTRAINTS & EXCLUSIONS	<ul style="list-style-type: none"> • The scope must support delivery of the NWP. • Authority to instigate actions will be limited to the line managerial responsibilities of the attendees. Additional authority, if needed, will be sought up the respective lines. • Meetings will be held at central locations to allow use of public transport unless a site visit is deemed to be of significant value to the group. • Dates of the meeting will be agreed and communicated to the group three months in advance. • Practitioners Forum Chair will provide a report detailing any identified opportunities and the benefits it would deliver, which sites would benefit, resource requirements and any costs to implement. • Costs incurred in providing a venue will be covered by the Waste Programme • Costs incurred by delegates in travelling and accommodation will be borne by their own sites/functions in accordance with the relevant conditions. • Observers and additional participants may be included if agreed with the chair prior to the meeting. This may include Site Waste Managers, Waste Team members, Environment Health Safety Security & Quality (EHSSQ) personnel or other technical specialists as required.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none"> • Active participation by all members and regular attendance. • Members must communicate the meeting outcomes to their respective organisations.
OUTPUT	<ul style="list-style-type: none"> • Output – presentations disseminated to meeting delegates. • Responsible person – SLC nominated representative.

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LLW Transport Strategy Group

TITLE	LLW Transport Strategy Group
CHAIR	LLWR Transport Service Manager
FREQUENCY	Quarterly
BACKGROUND	No group exists to solely focus on the short and longer term transportation needs for Low Level Waste.
OBJECTIVES	<ul style="list-style-type: none"> Oversee and ensure delivery of the LLW Transport Business Case and Benefit Realisation Plan. Identify, obtain sanction, and oversee the delivery of viable business cases / transition projects for the transportation of LLW.
SCOPE	Transportation of low level radioactive waste via road, rail and maritime.
RESOURCES REQUIRED	<p>Quorate members:</p> <ul style="list-style-type: none"> LLWR Transport Service Manager. LLWR Head of Service Delivery (or delegate). NDA NWP Manager (or delegate). Direct Rail Services Ltd (DRS) Business Representative (NDA estate). Representatives from the main waste producers [Sellafield, Magnox, EDF]. <p>Optional invitees:</p> <ul style="list-style-type: none"> RWM. International Nuclear Services Ltd (INS). Chair of NDA Transport & Logistics Working Group (T&LWG). Key suppliers (as defined by the Chair). Any other key stakeholders defined by the Chair.
DELIVERABLES	<p>This group exists to:</p> <ul style="list-style-type: none"> Review existing sanctioned business case(s) and benefit realisation plans for transporting LLW and identify gaps / opportunities. Identify strategic projects for transporting radioactive waste in support of the NWP. Develop / update business cases to validate those opportunities and obtain sanction from the NWP Board. Oversee the implementation and benefits realisation from those projects.
CONSTRAINTS & EXCLUSIONS	<p>This group will cease to exist when all viable business cases / transition projects have been embedded into business as usual, and the desired benefits are being realised in a sustained manner.</p> <p>The TOR will be reviewed annually as a minimum and may be reviewed earlier depending on deliverables achieved.</p>

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CRITICAL SUCCESS FACTORS	None identified.
OUTPUT	<ul style="list-style-type: none">• Output – Action List (disseminated to delegates and retained by LLWR Service Delivery).• Responsible person – LLWR Transport Manager.

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LLWR & Consigner Meetings

TITLE	LLWR & Consigner Meetings
CHAIR	LLWR Service Delivery Coordinators / Waste Diversion Managers
FREQUENCY	Quarterly, six-monthly or annually (dependent on customer need)
BACKGROUND	The main purpose of these meetings is for LLWR and strategic/operational individual consigning organisation to share information so that delivery performance can be enhanced. LLWR delivery and NWP personnel will therefore meet with the central waste functions of each consigning organisation, as these are the people empowered to drive things forward. The LLWR Service Programme Delivery Coordinators, who are aligned to individual consigning organisations, will be responsible for setting up and leading these meetings.
OBJECTIVES	<ul style="list-style-type: none"> • Review progress against the consignor waste programme and JWMP Milestones. • Work to enhance the consignor waste programme i.e. populate with detail regarding current and future demand. • Obtain and review customer satisfaction. • Service Non-conformance Review and implementation of remedial action such as requirements for process/standard changes. • Discuss risks and opportunities. • Discuss overall behaviours and share best practice in terms of Waste Hierarchy and Best Available Technique (BAT).
SCOPE	Covers all operational activities associated with the management of LLW between LLWR and each consigning organisation.
RESOURCES REQUIRED	<p>Meetings will be held on a periodicity agreed with the consignor (quarterly for large volume waste consignors). The following attendees are invited to all meetings:</p> <ul style="list-style-type: none"> • LLWR Service Programme Delivery Coordinator (Lead). • LLWR Head of Waste Service Delivery (Deputy). • NWP Programme Office Representative. • Consigning Organisation Representatives that: <ul style="list-style-type: none"> – <i>Develop and manage their LLW Management Strategy and delivery programme.</i> – <i>Set standards and processes by which waste is consigned/managed.</i> <p>Optional Invitees include:</p> <ul style="list-style-type: none"> • LLWR Service Development Manager. • LLWR Waste Acceptance Team representative. • LLWR Packaging Team representative.
DELIVERABLES	<ul style="list-style-type: none"> • Visible improvements in customer satisfaction. • Enhanced detail regarding current and future consignment demand. • Streamlined and integrated processes.

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CONSTRAINTS & EXCLUSIONS	Authority to instigate actions will be limited to the line managerial responsibilities of the attendees. Additional authority, if needed, will be sought up the line.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none">• The scope must support delivery of the NWP.
OUTPUT	<ul style="list-style-type: none">• Output – formal meeting minutes (disseminated to delegates and retained by LLWR Service Delivery).• Responsible person – Service Delivery Assistant.

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LLWR Planning and Prioritisation Meeting

TITLE	Planning and Prioritisation Meeting
CHAIR	Head of Waste Service Delivery
FREQUENCY	Weekly
BACKGROUND	LLWR interacts with each individual consigning organisation and their specific waste projects on a daily basis. The purpose of this internal meeting is to bring all of that information together to maintain and deliver the Waste Service Delivery Plan (WSDP).
OBJECTIVES	<ul style="list-style-type: none"> • Manage the WSDP – including risks and opportunities. • Develop and manages the customer satisfaction KPI. • Coordinate LLWR resources to ensure optimum delivery. • Initiates appropriate Variations governance. • Direct feed for the LLWR Programme Delivery Meeting.
SCOPE	Own, manage, develop and deliver the WSDP.
RESOURCES REQUIRED	<ul style="list-style-type: none"> • Head of Waste Service Delivery. • LLWR Transport Department representative(s). • LLWR Packaging Department representative(s). • LLWR Commercial Department representative(s). • LLWR Service Delivery Coordinators / Waste Diversion Managers. • LLWR Waste Acceptance Manager.
DELIVERABLES	<ul style="list-style-type: none"> • Delivery Status (planned vs. actual) and variance commentary for the WSDP. • Customer Satisfaction Key Performance Indicators (KPIs).
CONSTRAINTS & EXCLUSIONS	Authority to instigate actions will be limited to the line managerial responsibilities of the attendees. Additional authority, if needed, will be sought up the line.
CRITICAL SUCCESS FACTORS	<ul style="list-style-type: none"> • The scope must support delivery of the NWP.
OUTPUT	<ul style="list-style-type: none"> • Output – updated Waste Service Delivery Plan. • Responsible person - Head of Waste Service Delivery.

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3. Abbreviations

AWE	Atomic Weapons Establishment
BAT	Best Available Technique
CNS	Capenhurst Nuclear Services
DECC	Department of Energy and Climate Change
DOG	Delivery Overview Group
DRS	Direct Rail Services Limited
DSNR	Defence Nuclear Safety Regulator
EA	Environment Agency
EHSSQ	Environment, Health, Safety, Security and Quality
ESC	Environmental Safety Case
ILW	Intermediate Level Waste
INS	International Nuclear Services
JWMP	Joint Waste Management Plan
KPI	Key Performance Indicator
LA-LLW	Low-Activity Low Level Waste
LFE	Learning From Experience
LLW	Low Level Waste
LLWR	LLW Repository Ltd
LTP	Life Time Plan
MoD	Ministry of Defence
NDA	Nuclear Decommissioning Authority
NRW	Natural Resources Wales
NWP	National Waste Programme
NuLeAF	Nuclear Legacy Advisory Forum
ONR	Office of Nuclear Regulation
PMO	Programme Office
QBR	NDA Quarterly Governance Meetings
RMTT	Radioactive Materials Transport Team
RSG	Repository Site Guidance
RWM	Radioactive Waste Management Limited
SCCORS	Scottish Councils Committee on Radioactive Substances

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SEPA	Scottish Environmental Protection Agency
SLC	Site Licence Company
T&LWG	NDA Transport and Logistics Working Group
ToR	Terms Of Reference
VLLW	Very Low Level Waste
WSDP	Waste Service Delivery Programme

4. Definitions

None.

5. References

None.

6. Records

There are no records associated with this RSG.

7. Amendment Record

Issue 1 to Issue 2

Date	Section / Paragraph Amended	Amendment Details
June 2015	Whole document	Document updated to reflect changes to meetings. LLWR Services Programme Delivery Meeting removed. LLW Transport Strategy Group added.
November 2013	Whole document	New document converted from RSSP 03.08_01