

**Introduction**

This notice is to remind Customers that the next Waste Forecasting period begins on 1<sup>st</sup> October 2016. Customers should complete version 3.9 of the Waste Forecasting Form (WFO) and submit to LLWR by no later than the 16<sup>th</sup> September 2016.

**Waste Forecasting Process**

As part of the Waste Acceptance Procedure embodied in the Waste Services Contract, Customers are required to provide an updated WFO submission once every 6 months as a minimum.

The WFO Form provides LLWR and its framework suppliers with a forecast of their waste treatment and disposal volumes and waste packaging requirements over the forthcoming 5 year period.

Data should be entered from October 2016 onwards. Periods 1-6 will be completed by LLWR using waste metrics data previously submitted by SLC's as part of the National Waste Programme dashboard.

**Transport and Packaging**

The Transport and Packaging section of the WFO form is used to notify LLWR transport and container suppliers of forthcoming Customer requirements. Without this information suppliers are unable to plan effectively and may not be able to deliver containers or services in the timescales required. Providing the required information also enables the mitigation of package manufacturing delays and reduces any associated storage costs.

**Note.** Packages that have been forecast will take first priority, with all other enquiries being subject to available stock and associated manufacturing schedules.

**ILW>LLW Re-categorisation**

This section has been reintroduced at the request of customers to allow the reporting of ILW that will be re-categorised as LLW, where such data is available. Re-categorisation of ILW may only be forecast if the waste is declared in the latest published UK Radioactive Waste Inventory (UKRWI) as ILW and will be subject to further categorisation, segregation or characterisation.

**Further Information and Questions**

If you require any further information or have any general queries relating to this Customer Notice, please contact Fiona Robinson 019467 70309 or send an e-mail to: [inventory@llwrsite.com](mailto:inventory@llwrsite.com)

**Distribution List**

We have issued this Notice to the following people from your Company's Contact Details Form (Reference: WSC-FOR-CON):

- All nominated representatives

If you need to update these details, please submit a revised Form: <http://www.llwrsite.com/customers/customer-forms>