

[Customer contact details]

[Date]

Dear Sirs,

## **Waste Services Contract**

### **Two Year Extension – Restatement Amendment and two year Extension of the Waste Services Contract of [ ref...]**

We refer to [insert contract reference] (the **Contract**). Unless the context requires otherwise, capitalised terms have the meaning given to them in the Contract.

We further refer to Clause 18.2 of the Contract, setting out the procedure for the amendment of the Contract.

LLWR agrees with your request of [date of request] , that with effect from the date of your returning a duly executed copy of this letter (the **Effective Date**) the Contract shall be amended and restated so that the amended and restated Contract (attached in Appendix1 to this letter) shall govern the rights and obligations of the parties.

This letter constitutes an amendment the Contract for the purposes of Clause 18.2 of the Contract.

The rights, liabilities and obligations of the Parties accruing and arising prior to the Effective Date shall continue to be governed by the Contract as appropriate and shall not be affected by any amendment or restatement pursuant to this letter.

### **Amendment to the Contract**

For the sum of one pound (£1), the receipt of which is acknowledged, the Contract is amended as follows:

#### **Schedule 1 – (Conditions of Contract)**

The Contract Conditions are amended as set out in the Amended and Restated Contract in Appendix 1 to this letter .

#### **Schedule 2 - (Contract Data), Part one - Data to be provided by LLWR**

Amend the Commencement date and service period as follows:

- The commencement date is 1st April 2018.
- The service period is two years from the commencement date.

Amend the payment Period as follows:

- Payment period - The payment period ends 30 days after the date of the invoice LLWR issued to the Customer.

**Schedule 6 – (Schedule 6 - Logistics Services)**

Amend paragraph 3 as follows:

**3E - LOGISTICS**

The logistic services obtained through the e-Logistics transport management system. at www.llwrsite.com as applicable to each Logistics Service Option:

- Transport;
  - Packaging; or
  - Packaging and Transport
- as required.

The changes to the Contract described above take effect from the date of the acknowledgement and confirmation of this letter and as such the amendments apply only to Services which the Customer requests and LLWR agrees to provide in accordance with the terms of the Contract, on or after that date.

This letter is an amendment to the Contract. Accordingly, the interpretation, applicable law and dispute resolution provisions set out in the Contract apply to this letter. Please counter-sign both copies of this letter and return one to LLWR at the above address and retain the other for your records.

Yours faithfully

LLWR

**Acknowledgment and Confirmation**

We acknowledge receipt of your letter dated [...] reference [...]

We confirm our agreement to the amendments set out in that letter. Accordingly, the Contract is amended with effect from the date of this acknowledgement and confirmation of the letter.

Signed for and on behalf of [...]

Authorised signatory .....

Name (print) .....

Position .....

Date .....

**DRAFT**

**Appendix 1**

**WASTE SERVICES CONTRACT AMENDED AND RESTATED FOR TWO YEAR  
EXTENSION EXPIRING [31 MARCH 2020]**

**CONTRACT NUMBER:**